



KEY TRAVEL



Visas

We know that the nature of the work you do often means travel is arranged at short notice, and many of the destinations you work in will require a valid visa as a condition of entry.

Arranging visas, especially at short notice, can be very stressful, extremely time consuming and expensive; so why not let us take care of it for you.

Making life easier

Our knowledgeable consultants know the questions to ask in order to quickly determine if a visa is required, and will advise you of which documentation is needed to complete the visa application. For your convenience a full visa database of over 150 embassies can be found on our website, providing you with all the vital requirements you need to obtain your visa, complete with embassy specific application forms.

Saving you time

We understand that you lead busy lives and can't always afford to take time out of your day to queue up at embassies waiting for visas. That's where we can help! We will lodge your visa for you, advise you of when it will be processed and then collect and return it to you – simple!

Hints and tips

- Most embassies require that your passport be valid for 6 months beyond the end of the trip. If this is not the case, please contact us as it may be necessary to obtain a new passport.
- If you have less than 3 concurrent blank pages in your passport, please check with us as it may be necessary to apply for a new passport before starting the visa application process.
- The visa information held on our database is based on UK passport holders unless otherwise specified.
- It is not always possible for non-UK passport holders to apply for visas at embassies in the UK. If this is not specified on the relevant page within our online visa database, please check with us prior to sending in your application.
- Any photos required for the application should always be passport sized, have a plain background and be on photographic paper.
- We strongly advise that applications be sent by courier service or by a postal method that can be tracked, such as Royal Mail Special Delivery.

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For more information on visa processing or any other Key Travel service, please contact us on +44 (0) 20 7843 9660 (UK), +32 (0)2 627 5300 (Brussels) or tellmemore@keytravel.com

www.keytravel.com