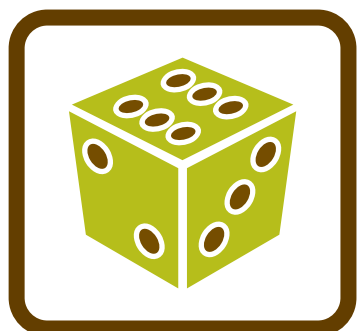




KEY TRAVEL



Part of the KT Wellbeing Suite

The KT Wellbeing Suite is a portfolio of services uniquely designed to manage the wellbeing of both travellers and the environment alike, and comprises; KT Risk Manager, KT Welfare Card, KT Alert, KT Gold Offset and KT Priority Pass.

KT Risk Manager

It's a fact of life that sometimes things go wrong, and although we can't always control them, taking precautionary actions can make a huge difference to their associated impact and outcome. Taking into account the destinations that Third Sector organisations often travel to, conducting a thorough risk analysis to fulfil Duty of Care obligations is arguably all the more important.

Peace of Mind

KT Risk Manager provides Key Travel's customers with the tools to identify risks, assess the seriousness of those risks and take reasonable steps to lessen and monitor them. Once set up, the product's intuitive nature and simplicity will give you the peace of mind that you are equipped to manage the welfare of your most important assets – your staff.

Risk Management and the Law

All employers have a Duty of Care to their staff, whether office based or travelling on business. Organisations must take all reasonable measures to ensure the health, safety and wellbeing of those employees and volunteers working on their behalf. This is a legal obligation under the Health and Safety Act as well as The Corporate Manslaughter Act which came into effect on 6th April 2008. This Act further emphasises the importance of demonstrating Duty of Care and compliance with legislation.

KT Risk Manager

Key Travel's risk management solution uses the very best in global risk management technology; keeping you up to date with global incidents and threat levels through real time details of employee locations, all at the touch of a button.

KT Risk Manager equips our clients to make more informed decisions on employee travel, whilst managing Duty of Care responsibilities in line with your individual organisations travel policy.

KT Risk Manager can be tailored to meet your exact needs.

Travel Risk Intelligence System (TRIS)

TRIS provides organisations, individuals and travellers with accurate, up-to-date information from across the world, including:

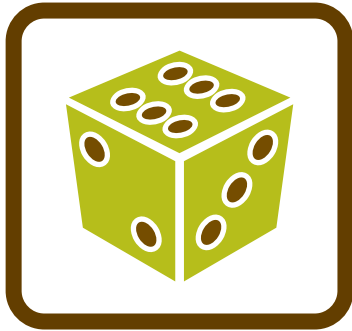
- Worldwide Event Monitoring and Reporting 24/7
- Severe Weather Monitoring and Alerting
- Government and Embassy Warnings
- Travel Advice
- Government Country Profiles
- Embassy and Airline Database
- Country Statistics
- World Health Organisation Vaccination List
- Advisory Council Crime Reports
- EU Airline Blacklists
- Airline Security Scoring

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For more information on our Risk Manager service or any of our other products please contact us on 020 7843 9660 or email tellmemore@keytravel.com



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TRIS will automatically send alerts to the person(s) in your organisation who is responsible for coordinating the response to travellers, should an incident or threat be identified that matches a traveller profile. It provides a centralised and consolidated resource of managed information and provides Travel Managers with the tools to make more informed decisions about travel to a particular destination or area.

If you feel that your organisation may benefit from a more detailed risk intelligence system, with statistics which determine threat levels of a destination and monitor when and where your staff are travelling, you may choose to combine TRIS with the Employee Travel Monitoring System (ETMS).

Employee Travel Monitoring System (ETMS)

ETMS is designed for rapid reaction to emerging and active security threats worldwide. The system simultaneously compiles incident and communication event logs, through the use of sophisticated alerting and communication tools.

The way ETMS works is by picking up employees travel itineraries automatically through Key Travel's booking system when an employee makes a reservation. ETMS then monitors our booking system in real-time, displaying employees travel details alongside security and risk information. A threat level indicator from 1 to 5 (5 being the highest) will display in the booking record and it is up to each organisation to decide what they deem to be an acceptable level of risk and therefore whether a planned trip falls within their travel policy.

Importantly, ETMS will send alerts to your travel manager should a critical event be picked up that matches the itinerary of a travelling employee and then provides a suite of communication tools that enables the organisation to coordinate the response to multiple travellers.

Key Features of ETMS:

- Consolidates reservations globally from the Key Travel booking system
- Allows instant location of in-country travellers with the added benefit of detailing travellers en route and due to depart in the coming hours, days and months
- Automatic sending of e-mail notifications and custom emails as per your organisations travel policy
- Tracks employees on any specific flight, train or vessel
- Monitors pre-trip (for passengers travelling in the next 12, 24 or 48 hours), en route and mid-trip travel patterns
- Allows immediate reaction to developing situations and threats
- Allows instant traveller location and contact information
- In the event of an incident, the ETMS provides a detailed event log that can be interrogated and used to show that duty of care obligations were complied with

ETMS holds the traveller's hotel and emergency contact details, in addition to personnel and next of kin information. This information is available in a central, accessible resource which enables corporations to take action in any situation, fast.

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